



Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU

DENR Compound, Visayas Avenue, Diliman, Quezon City 1116
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NOTICE TO PROCEED

Date: 04 OCT 2022

MR. TEOFILO T. DELA CHICA, JR.

IT Executive Assistant

AVINNOVZ TECHNOLOGIES INC.

GF Unit k2Citiplaza 1 Commercial Complex,
Tandang Sora Ave., cor. Visayas Ave.,
Quezon City, Philippines

Dear **Mr. Dela Chica**:

In view of the approval of the herewith attached Contract Agreement, Notice is hereby given to you that the consultancy services for ***HIRING OF CONSULTANT FOR THE ACTIVITY TO ORGANIZE/GATHER DOCUMENTS FROM MULTIPLE FORMATS, PDFs, WORD, ETC. IN ONE PLACE USING CASE MANAGEMENT SOFTWARE*** per ***REOI No. EMB-ERLSD-SVP-CONSULTANCY-2022-003*** shall proceed within seven (7) calendar days from receipt of this Notice.

Upon receipt of this Notice, you are responsible in performing the services under the terms and conditions of the Contract Agreement in accordance with the Schedule of Requirements stated in the Terms of Reference. Any deviation therefrom, should first be cleared with the undersigned.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Bids and Awards Committee c/o the BAC Secretariat, Office of the Administrative, Financial and Management Division, EMB, DENR Compound, Visayas Avenue, Diliman, Quezon City.

Very truly yours,

ENGR. WILLIAM P. CUÑADO

Director

Conforme:

I acknowledge receipt of this Notice on: OCT. 5, 2022

Name of the Representative of the Bidder: TEOFILO T. DELA CHICA JR

Signature of the Representative:

