



REQUEST FOR QUOTATION

SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE

RFQ NO. EMB-SVP-INFRA-AFMD-PGSS-2022-001

1. The *Department of Environment and Natural Resources – Environmental Management Bureau (DENR-EMB)* hereinafter referred to as the “*Purchaser*” now requests for submission of price quotations for the procurement of the aforesaid items described in the Technical Specifications/Scope of Works/Terms of Reference.

No.	Description	QTY/UOM	Unit Price	ABC
1	Supply of Labor and Materials for the Renovation of Hazardous Waste Management Section and Chemicals Management Section			991,726.88
	A. SITE WORKS	1 lot		
	B. CARPENTRY WORKS (CEILING AND LIGHT WALL PARTITIONS)	1 lot		
	C. GLASS PARTITIONS, WINDOWS, AND DOORS	1 lot		
	D. FLOOR WORKS	1 lot		
	E. ELECTRICAL WORKS	1 lot		
	F. PAINTING WORKS	1 lot		
	F. PAINTING WORKS	1 lot		

2. A set of technical requirements is provided in Attachment/s. Item/s listed under the *Purchaser’s Technical Specifications and Scope of Work* must be complied with on a pass-fail basis. *Failure to meet any one of the requirements may result in the rejection of the quotation.* The Approved Budget for this contract is **PhP 991,726.88.**
3. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act 9184.

4. It is the intent of the Purchaser to evaluate the bid/quotation on a lot basis, and an award will be made to the bid/quotation or combination of quotations resulting in the lowest evaluated quotation meeting the Purchaser's technical specifications.
5. **Quotations in two (2) copies (one (1) original and one (1) certified true copy)** must be delivered at the address below on or before **September 6, 2022, at 10:00 a.m.**

EMB, AFMD-BAC SECRETARIAT

Department of Environment and Natural Resources

Environmental Management Bureau

Ground Floor, EMB Administrative Bldg., (formerly HRDS Bldg.),

DENR Compound, Visayas Avenue, Diliman, Quezon City

6. Prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental costs to the delivery site/s if the contract is awarded.
7. Bid/quotation submission shall be typewritten and must be placed in a sealed envelope marked as **SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE UNDER EMB-SVP-INFRA-AFMD-PGSS-2022-001.**

Sealed bids must be **hard copy** forwarded to the above-cited address. Submission must be on or before the indicated date and time. **Late bids and proposals above the ABC shall be automatically disqualified.**

8. Bids/quotations shall be valid for ninety (90) calendar days from the deadline of submission of bids.
9. The delivery or completion period shall be within **sixty (60) working days after the receipt of the Notice to Proceed.** The supplier must inform the Purchaser at least three (3) days before the date of delivery. The delivery will be made only during working days and hours.
10. Delivery Sites:

Environmental Management Bureau

Ground Floor, EMB Administrative Bldg., (formerly HRDS Bldg.),

DENR Compound, Visayas Avenue, Diliman, Quezon City

Attention: EMB BAC Secretariat

11. The applicable rate for late deliveries is one-tenth (1/10) of one (1) percent of the cost of the unperformed portion of the contract for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of the contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the contract amount, the Purchaser shall rescind the contract without prejudice to other courses of action and remedies open to it.
12. The Purchaser reserves the right to accept or reject any quotation, and to annul the bidding/shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The Purchaser also reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall functionality of the material and the capability of the supplier to perform the contract.
13. Participating service provider/s must abide by the existing health, safety, environment, quality and other related laws and procedures as prescribed by the Philippine Government.

14. The prospective bidder shall submit the following:

- a) Quotation Form with bid price and Technical Specifications/Scope of Work;
- b) Mayor's/Business Permit;
- c) PhilGEPS Registration number/Proof of PhilGEPS Registration;
- d) Tax Clearance or Annual Income Tax Return; and
- e) Valid PCAB License (Category D or above)

15. Omnibus Sworn Statement- must be submitted on or before issuance of Contract of Agreement.

August 31, 2022



ENGR. ESPERANZA A. SAJUL
BAC Chairperson



Republic of the Philippines Department of Environment and Natural Resources ENVIRONMENTAL MANAGEMENT BUREAU TECHNICAL SPECIFICATIONS			
Item No. 1	SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE		Quantity: 1 LOT
Country of Origin:			Brand/Model:
All items listed under the purchasers' specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.			
QTY	UOM	Purchaser's Specifications	Bidder's Specifications
1	LOT	SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE (Please see attached Scope of Works)	
1	Lot	A. SITE WORKS	
1	Lot	B. CARPENTRY WORKS (CEILING AND LIGHT WALL PARTITIONS)	
1	Lot	C. GLASS PARTITIONS, WINDOWS, AND DOORS	
1	Lot	D. FLOOR WORKS	
1	Lot	E. ELECTRICAL WORKS	
1	Lot	F. PAINTING WORKS	
1	Lot	F. PAINTING WORKS	

Name of company : _____
Postal address : _____
Email address : _____

Telephone & Fax No. : _____

Signature over printed name : _____

Designation : _____

Project: **SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE**

Location: DENR COMP., VISAYAS AVE., DILIMAN, QUEZON CITY

COST ESTIMATES

Code	SCOPE OF WORK	Quantity	Unit	Unit Cost	Total Cost
A. SITE WORKS					
A.1	DISMANTLING OF EXISTING VINYL FLOOR TILES	1.00	LOT	3,000.00	3,000.00
A.2	DISMANTLING OF CEILING/WALL AND ELECTRICAL LINES AND FIXTURES	1.00	LOT	3,000.00	3,000.00
	SUBTOTAL I				6,000.00
B. CARPENTRY WORKS (CEILING AND LIGHT WALL PARTITIONS)					
B.1	6MM FIBER CEMENT BOARD ON LIGHT METAL FRAMING	215.15	SQ.M	850.00	182,877.50
B.2	6MM FIBER CEMENT BOARD ON LIGHT METAL STUDS	49.85	SQ.M	850.00	42,369.10
B.3	ACCESSORIES	1.00	LOT	5,000.00	5,000.00
	SUBTOTAL II				230,246.60
C. GLASS PARTITIONS, WINDOWS AND DOORS					
C.1	2000MM X 1325MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL WITH 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES AND FROSTED STICKER	1.00	SET	35,000.00	35,000.00
C.2	2000MM X 1680MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL WITH 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES AND FROSTED STICKER	1.00	SET	42,000.00	42,000.00
C.3	2000MM X 890MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL WITH 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES AND FROSTED STICKER	1.00	SET	35,000.00	35,000.00
C.4	2000MM X 1900MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL ON ANALOK FRAMING WITH ACCESSORIES AND FROSTEDSTICKER	1.00	SET	35,000.00	35,000.00
C.5	2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIESAND FROSTED STICKER	1.00	SET	16,000.00	16,000.00
C.6	2000MM X 800MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIESAND FROSTED STICKER	1.00	SET	13,000.00	13,000.00
	SUBTOTAL III				176,000.00
D. FLOOR WORKS					
D.1	600MM X 600MM NON-SKID FLOOR VINYL TILES	195.15	SQ.M.	350.00	68,302.50
D.2	VINYL FLOOR TILES ADHESIVE	1.00	LOT	3,000.00	3,000.00
	SUBTOTAL IV				71,302.50
E. ELECTRICAL WORKS					
E.1	INDUSTRIAL PRISMATIC LOUVER 24" X 24 " WITH 3 - T8 TUBE LIGHTS(9W) RECESSED TYPE, DAYLIGHT	22.00	PCS	1,250.00	27,500.00

E.2	6" DIAMETER DOWNLIGHT, DAYLIGHT, 12 WATTS RECESSED TYPE	17.00	PCS	600.00	10,200.00
E.3	LED STRIPS, WARM WHITE, 5M LENGTH PER SET	9.00	SETS	1,500.00	13,500.00
E.4	3.5 MM ² THHN WIRE	4.00	BOXES	4,020.00	16,080.00
E.5	2.0 MM THHN WIRE (GREEN)	1.00	BOX	3,500.00	3,500.00
E.6	UTILITY BOXES	39.00	PCS	27.00	1,053.00
E.7	JUNCTION BOXES	53.00	PCS	35.00	1,855.00
E.8	DUPLEX CONVENIENCE OUTLET, UNIVERSAL TYPE WITH GROUND	24.00	PCS	320.00	7,680.00
E.9	FLOOR POP-OUT SOCKET BOX, DUPLEX OUTLETS w/ BUILT-IN GROUND, WATERPROOF ALUMINUM ALLOY, 16A, 250V	3.00	PCS	1,800.00	5,400.00
E.10	3-GANG SWITCHES	3.00	PCS	220.00	660.00

Code	SCOPE OF WORK	Quantity	Unit	Unit Cost	Total Cost
E.11	2-GANG SWITCHES	3.00	PCS	200.00	600.00
E.12	1-GANG SWITCHES	4.00	PCS	180.00	720.00
E.13	ELECTRICAL uPVC 20MM DIAMETER	80.00	PCS	175.00	14,000.00
E.14	HANGERS, SUPPORTS AND CONSUMMABLES	1.00	LOT	10,000.00	10,000.00
	SUBTOTAL V				61,548.00
F.	PAINTING WORKS				
F.1	WALL (PARTITIONS, ETC.)	138.17	SQ.M.	300.00	41,451.00
F.2	WALL (CEILING)	195.15	SQ.M.	300.00	58,545.00
F.3	PAINTING ACCESSORIES	1.00	LOT	3,000.00	3,000.00
	SUBTOTAL VI				102,996.00
G.	OTHERS				
G.1	HAULING OF DEBRIS	1.00	LOT	3,000.00	3,000.00
	SUBTOTAL VII				3,000.00
TOTAL COST OF MATERIALS					642,093.10
TOTAL COST OF LABOR					172,132.59
I TOTAL DIRECT COST					814,225.69
II TOTAL INDIRECT COST					130,276.11
	OCM 8%				65,138.05
	PROFIT 8%				65,138.05
III TAX (5%)					47,225.09
TOTAL PROJECT COST					991,726.88

SCOPE OF WORKS		
Quantity	Unit of Issue	Item Description
SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE		
<i>SITE WORKS</i>		
1.00	LOT	DISMANTLING OF EXISTING VINYL FLOOR TILES
1.00	LOT	DISMANTLING OF EXISTING CEILING AND LIGHT WALL
1.00	LOT	DISMANTLING OF ELECTRICAL LINES AND FIXTURES
<i>CARPENTRY WORKS (CEILING AND LIGHT WALL PARTITIONS)</i>		
215.15	SQM	INSTALLATION OF LIGHT METAL FRAMING FOR CEILING
215.15	SQM	INSTALLATION OF 6MM FIBER CEMENT BOARD (CEILING)
48.95	SQM	INSTALLATION OF LIGHT METAL STUDS FOR LIGHT WALL PARTITIONS
49.85	SQM	INSTALLATION OF 6MM FIBER CEMENT BOARD (CEILING)
<i>GLASS PARTITIONS, WINDOWS, AND DOORS</i>		
1.00	SET	INSTALLATION OF 2000MM X 1325MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL WITH 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES, AND FROSTED STICKER
1.00	SET	INSTALLATION OF 2000MM X 1680MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL WITH 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES, AND FROSTED STICKER
1.00	SET	INSTALLATION OF 2000MM X 890MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL WITH 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES, AND FROSTED STICKER
1.00	SET	INSTALLATION OF 2000MM X 1900MM X 10MM THICK TEMPERED CLEAR GLASS SEALED GLASS WALL ON ANALOK FRAMING WITH ACCESSORIES, AND FROSTED STICKER
1.00	SET	INSTALLATION OF 2000MM X 900MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES, AND FROSTED STICKER
1.00	SET	INSTALLATION OF 2000MM X 800MM X 10MM THICK TEMPERED CLEAR GLASS SWING DOOR ON ANALOK FRAMING WITH COMPLETE LOCKSET, ACCESSORIES, AND FROSTED STICKER
<i>FLOOR WORKS</i>		
195.15	SQM	APPLICATION OF VINYL FLOOR TILES ADHESIVE
195.15	SQM	INSTALLATION OF 600MM X 600MM NON-SKID VINYL FLOOR TILES
<i>ELECTRICAL WORKS</i>		
1.00	LOT	INSTALLATION AND LAYING OF 3.5MM ² THHN WIRE
1.00	LOT	INSTALLATION AND LAYING OF 2.0MM ² THHN WIRE (GREEN)
22.00	PCS	INSTALLATION OF INDUSTRIAL PRISMATIC LOUVER (24" X 24") WITH 3-T8 TUBE LIGHTS (9W) RECESSED TYPE, DAYLIGHT (24" X 24")
17.00	PCS	INSTALLATION OF Ø6" DOWNLIGHT, DAYLIGHT, 12 WATTS RECESSED TYPE
9.00	SET	INSTALLATION OF LED STRIPS, WARM WHITE, 5M LENGTH PER SET
1.00	LOT	INSTALLATION OF ELECTRICAL CONDUITS, UTILITY AND JUNCTION BOXES, CONVENIENCE OUTLETS, SWITCHES, ETC.)
<i>PAINTING WORKS</i>		
1.00	LOT	SURFACE PREPARATION
138.17	SQM	APPLICATION OF PAINT ON WALLS (CHB, LIGHT WALL, ETC.)
195.15	SQM	APPLICATION OF PAINT ON CEILING
<i>OTHERS</i>		
1.00	LOT	HAULING OF DEBRIS



Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
 DENR Compound, Visayas Avenue, Diliman, Quezon City 1116
 Tel.Nos. (632)8539-4378; Mobile Nos. 0939 919 2804; 0939 908 5460
 Website: www.emb.gov.ph Email: recordsco@emb.gov.ph



Management System
 ISO 9001:2015
 ISO 14001:2015



www.tuv.com
 ID 9106082227

QUOTATION FORM

Date: _____

Attention: AFMD-BAC Secretariat
 Environmental Management Bureau
 G/Floor, EMB Administrative Bldg., (formerly HRDS Bldg.),
 DENR Compound, Visayas Avenue, Diliman, Quezon City

- 1) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following:

NO.	Description	Delivery Site	Qty	UOM	Unit Price	Total Price
1	SUPPLY OF LABOR AND MATERIALS FOR THE RENOVATION OF HAZARDOUS WASTE MANAGEMENT SECTION AND CHEMICALS MANAGEMENT SECTION OFFICE (Please see attached Scope of Works)	EMB Central Office DENR Compound, Visayas Avenue, Diliman, Quezon City	1	LOT		
	A. SITE WORKS		1	LOT		
	B. CARPENTRY WORKS (CEILING AND LIGHT WALL PARTITIONS)		1	LOT		
	C. GLASS PARTITIONS, WINDOWS, AND DOORS		1	LOT		
	D. FLOOR WORKS		1	LOT		
	E. ELECTRICAL WORKS		1	LOT		
	F. PAINTING WORKS		1	LOT		
	F. PAINTING WORKS		1	LOT		

- 2) We undertake, if our Quotation or bid is accepted, to complete the construction and/or deliver above goods within Sixty (60) working days from receipt of the Notice to Proceed.
- 3) We agree to abide by this Quotation/bid for a period of Ninety (90) days after the deadline of submission specified in the RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

Name of company : _____

Postal address : _____

Email address : _____

Telephone & Fax No. : _____

Signature over printed name : _____

Designation : _____

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

(BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]