

### 19-021: Wastewater Discharge Permit (New)

Pursuant to Section 14, Article Two, Chapter 2 of Republic Act No. 9275, otherwise known as the Philippine Clean Water Act of 2004, all owners or operators of facilities that discharge regulated effluents shall secure a permit to discharge, which serves as the legal authorization granted by the Department to discharge wastewater, provided That the discharge permit shall specify among others, the quantity and quality of effluent that said facilities are allowed to discharge into a particular water body, compliance schedule and monitoring requirement.

Accordingly, through this permitting procedure, the Department shall encourage the adoption of waste minimization and waste treatment technologies when such technologies are deemed cost effective.

<b>Office or Division:</b>	Clearance and Permitting Division	
<b>Classification:</b>	Highly Technical	
<b>Type of Transaction:</b>	G2G - Government to Government, G2B - Government to Business, and/or G2C - Government to Citizen	
<b>Who May Avail:</b>	Business Operators which Operates Wastewater Treatment Facility and Discharges Generated Wastewater	
	<b>CHECKLIST OF REQUIREMENTS</b>	<b>WHERE TO SECURE</b>
	Duly accomplished/ notarized application form	Computer Generated ( <a href="http://www.emb.gov.ph">www.emb.gov.ph</a> )
	<p>Engineer's report, which must provide the following information:</p> <ol style="list-style-type: none"> <li>1. Vicinity map identifying the street address, location or plant premise;</li> <li>2. The nature of project or business;</li> <li>3. Production capacity; quantity or volume and the generic name(s) of products(s);</li> <li>4. The nature and character of the applicant's wastewater and its physical and chemical composition, laboratory analysis of effluent;</li> <li>5. Total daily volume of discharge of raw wastewater;</li> <li>6. Treatment process and estimated treatment efficiency;</li> <li>7. The total daily volume of water consumption and discharge of final treated wastewater or effluent, proof attached water billing statement, NWRB, if applicable.</li> <li>8. Pollution Prevention / Environmental Management System;</li> <li>9. DENR ID Number as hazardous waste generator (if applicable).</li> </ol>	To be accomplished by the applicant.



10. Statement of the cost incurred in the installation and maintenance of wastewater treatment facility, if any. 11. Quality and quantity of abstracted water				
Copy of ECC or CNC, as applicable		EMB website ( <a href="http://www.emb.gov.ph">www.emb.gov.ph</a> ) or EMB Regional Office		
Plant and drainage layout indicating the sources of wastewater discharge and point of disposal		Sanitary Engineer/ Chemical Engineer (To be provided by the Applicant)		
Detailed plans, specifications, and elevations of each stages of treatment system in a standard format of 50 cm by 90 cm duly signed by sanitary or chemical engineer		Sanitary Engineer/ Chemical Engineer (To be provided by the Applicant)		
A copy of the Certificate of Accreditation of the Pollution Control Officer duly issued by the Department, or appointment/designation as such by the Managing Head		EMB Regional Office		
Payment of Fees – Computer Generated (Filing Fee and Load Based Fee)		EMB Regional Office		
PAB Clearance, if applicable.		Secured from Pollution Adjudication Board		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Applicant Inquires for WDP Application (New)	<p>DPPOS Technical Staff shall Discuss how to apply online and provide the checklist of requirements all in pdf formats</p> <p>-Online account registration</p> <p>- The account is automatically logged in once the registration is finished. The client may download all the fillable forms and order of payment which can be paid at EMB V Office</p>	<p>PD 1856 - 10.00</p> <p>DST – 30.00</p> <p>WDF/ LBF (Computer Generated)</p>	1 Day	CPD Staff
The client shall ask for the Order of Payment to Accounting Unit				Accounting Clerk



	Accounting Clerk receives and controls billing statement, prepares and signs Order of Payment		1 Day	Accountant III
The proponent pays the appropriate amount to the Cashier.	Cashier receives payment and issue Official Receipt			Special Collecting Officer
The proponent submits/uploads the requirements in pdf format			1 Day	Applicant
	<p>Documents submitted will then be reviewed by case handler of EMB Regional Office</p> <p><i>(If incomplete, return online the application to the client for additional information)</i></p> <p><i>(If complete, evaluation report will be generated online)</i></p> <p>DPPOS Staff shall have a substantive review of application and the preparation of evaluation report</p>		5 Days	CPD Staff
	Chief, DPPOS shall have a substantive review of the Wastewater Discharge Permit (WDP)		3 Days	C, DPPOS
	Chief, CPD recommends approval or denial of the Wastewater Discharge Permit (WDP)		3 Days	C, CPD
	Regional Director approves/denies the Wastewater Discharge Permit (WDP)		5 Days	Regional Director



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	<i>(If approved, the client can now download the approved WDP)</i>			
The client will receive online the approved denial letter/ WDP online for printing.  <i>(If denied, send denial letter to the client through online)</i>			1 Day	Applicant
	<b>TOTAL:</b>	<b>Filing Fee (PhP 95.00) &amp; LBF</b>	<b>20 Working Days</b>	