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MEMORANDUM CIRCULAR # 01

Series of 2000

**FOR : All Regional Executive Directors
All Regional Directors, EMB
All Heads of EIA Unit
All Concerned**

FROM : The Director

SUBJECT : IEE Checklist for Selected Projects

Consistent with the Department's thrust to streamline the procedure in the conduct of the Environmental Impact Statement System as provided in DENR-Administrative Order – 37 Series of 1996 and its Procedural Manual (Revised Edition), and in line with the agreements made during the previous consultative fora and workshops among the EMB, EMB Regional Offices and various stakeholders, the following guidelines on the use of IEE Checklist for ECC application for selected projects are hereby promulgated:

1. Coverage

Section 9.0 Article III (contents of the EIS) of DAO 96-37 provides that "Some or all of the foregoing items may, when appropriate, be presented in a format using the checklist approach".

The IEE Checklist is a simplified form, in lieu of the standard EIS document. It was designed to cater to the needs and situation of the proponents in terms of meeting the requirements and following the guidelines provided in DAO 96-37.

The following is a list of projects with IEE Checklist incorporated herewith:

- ❖ Batching Plant;
- ❖ Buildings with 4 to 10 storeys including basement floors;
- ❖ Bus and Jeep Terminal;
- ❖ Cell Cites and Relay Stations without access road;
- ❖ Community Housing Projects as defined in Batas Pambansa No. 220;
- ❖ Fast Food and Restaurants;
- ❖ Funeral Parlors;
- ❖ Gasoline Stations;
- ❖ LNG/LPG Storage and Refilling Centers;
- ❖ Marble Slab Processing Plant Projects;

- ❖ Mini Hydro Power Plant Projects with rated capacity greater than one up to ten (10) MW, or with less than twenty (20) million cu.m. water impoundment;
- ❖ Municipal Public Market with a total area less than 2,000 square meters;
- ❖ Organic Fertilizer Manufacturing (Composting) Facility with an annual capacity exceeding 10,000 bags (50 kg./bag) ;
- ❖ Poultry /Piggery Farm with 5,000 to 20,000 heads of birds; or with 50 sows and 500 heads of pigs;
- ❖ Plastic Recycling Plant;
- ❖ Power Barges with less than 10 MW Capacity
- ❖ Rice and Corn Mills involving batch process without mechanical dryer with an input capacity of greater than 1 ton/hr.;
- ❖ Sand and Gravel Extraction Projects with less than 5 hectare area coverage (not using explosives and sophisticated mechanical crushing facilities);
- ❖ Sewage Collection, Transport, Treatment and Disposal;
- ❖ Slaughter House Projects;
- ❖ Small Scale Lime Extraction Project limited to an area of not more than 5 hectares using Beehive for Cooking and simple processing;
- ❖ Small Water Impounding Project with not more than 20 million cubic meter;
- ❖ Tourism Projects - hotels inns and similar accommodations within or near urban centers or built-up areas with less than 20 rooms with eating facilities
 - hotels, cottages, motels, and lodging houses with 10 to 15 rooms with minimum facilities/amenities for resting and eating and some recreation activities located in rural areas, small islands, beaches and mountain areas with high scenic or outstanding natural and cultural features
 - ecotourism located in unique areas/historical-cultural sites/protected areas under NIPAS Act.
- ❖ Transmission Lines and Substations of more than 220 kV;

2. Format and Contents of the IEE Checklist

The EMB Regional Office shall make available a copy of the IECC Checklist for the proponent to photocopy. The following is an outline of the IEE Checklist:

- i. A general information about ownership, capitalization and project cost;
- ii. A brief description of the project undertaking and its process of operation;
- iii. A brief project description of the environmental impact of the project or undertaking, including its socio-economic impact and a matrix of mitigation and enhancement measures;
- iv. Environmental Management Plan;
- v. The proponent's commitments and accountability statements of the proponent and/or environmental consultant; and
- vi. Attachments which may include related documents and photos.

3. Implementing Guidelines

a. Preparation:

The proponent and/or his duly designed IEE consultant may prepare the IEE Checklist.

b. Submission:

- i. The IEE Checklist shall be submitted to EMB Regional Office in at least five (5) legible copies.
 - ii. The proponent shall likewise furnish a copy of the IEE Checklist to the concerned PENRO, CENRO, and the Office of the Municipal /City Mayor where the project is proposed to be located.
- c. Review and Evaluation of the IEE Checklist and ECC Issuance

The steps in the procedural review of the IEE Checklist as provided in the DAO 96-37 Procedural Manual, 2nd Edition shall be followed. Attach is the flowchart for the procedural review of the said document.

This Memorandum Circular shall take effect immediately.

(Sgd.) **PETER ANTHONY A. ABAYA**

Cc: Office of the Secretary
Undersecretary for Policy, Local Government and Foreign Assisted Project